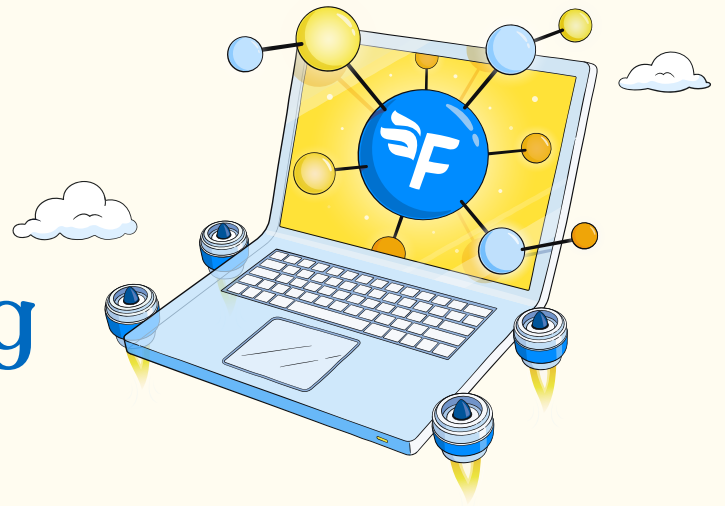




Here's your FreeAgent flying start checklist



☐ **Create an invoice**

Choose a template or create your own design, fill in the details, and send it to your client.

☐ **Connect your bank account**

Simply set up an Open Banking bank feed and we'll automatically import your transactions every day.

☐ **Get paid online**

Make it easy for your clients to pay you by including an online payment link on your invoices. Tyl, Stripe, GoCardless and PayPal all connect with FreeAgent and offer a range of payment solutions.

☐ **Start a project**

Create a project and build a to-do list of your tasks. Mark tasks as complete as you make progress, and move on to the next one.

☐ **Record an expense**

Whether it's a regular business payment or you're just grabbing a coffee on the go, you can use FreeAgent to record all the expenses you incur running your business.